



The Lowcountry Regional Water System Commission held its monthly meeting at 4:00 pm on Tuesday, June 24, 2025, in the large conference room at the Hampton County Administrative Center in the Town of Hampton, 200 Jackson Avenue East, Hampton South Carolina. All meetings are open to the public (except for information, if any, to be discussed in Executive Sessions) and all interested parties are invited to attend.

**Commission Present:** Rocky Hudson, Brunson  
Mayor Robert Brown, Hampton  
Mayor Horney Mitchell, Gifford  
David Paul Murray, Yemassee  
Dennis Thompson Jr, Hampton County

**Officers Present:** Brian Burgess, General Manager  
Sara Craven, Secretary  
Marlene Marchyshyn, Treasurer  
Sam Baker, Wastewater Treatment

**Visitors Present:** None

**Quorum Met:** Yes

**1. Call to Order**

Chairman Rocky Hudson called the meeting to order at 4:00 pm.

**2. Invocation and Pledge of Allegiance**

Dennis Thompson gave the invocation.

Pledge of Allegiance - Conducted by all.

**3. FOIA Compliance Report**

As required by the Code of Laws of South Carolina, notice of this LRWS Commission meeting was posted prominently in the Commission's offices at least twenty-four hours in advance. In addition, the local news media and all persons requesting notifications of meetings of the LRWS Commission were notified of the meeting's time, date, and place. They received a copy of the agenda at least twenty-four hours before this meeting.

**4. Approval of Minutes**

Moved by Robert Brown and seconded by David Paul Murray to approve the May 27, 2025 minutes. The motion carried.

**5. Reports:**

A. Financial Report—Marlene provided the financial report for May. She also provided the annual report.

B. Manager's Report- Brian addressed the issue with our bills received from Fairfax. Gifford sewage is pumped to Fairfax. The issue is that there is no reason for the amount of the bill because the meter is not functioning correctly. Brian also stated that he met with the administrator for the town of Estill.

(Staff Reports)

- (1) Human Resource Manager's Report
  - a. Marlene provided the work hours for May. It was noted that an employee sustained an injury.
  - b. We had an employee resign this month.
- (2) Billing Manager's Report
  - a. Sara provided the billing numbers for May in the operations report.
- (3) Engineer's Report
  - a. Brian went over the progress of ongoing projects.
    - i. The Brunson WWTP Project is almost complete.
    - ii. We recommend awarding the Industrial Area Water Project to CBG, Inc.
    - iii. The foundation is complete for the new elevated tank in the Industrial Park.
    - iv. The Yemassee Water and Sewer Project will be rebid. We are awaiting comments from CDBG on modifications to base bid.
    - v. Water and sewer installation is complete for the new high school.
- (4) Field Operations Manager's Report
  - a. Not in attendance
- (5) Treatment Operations Manager's Report
  - a. Sam provided a report that shows water production, wastewater treated and lab tests that were done.

**6. System Member Commissioners Reports**

- A. Town of Brunson- Morris Haren donated some land to the town. The town is excited about the possibilities of this property.
- B. Town of Gifford- Junefest was very successful. The town thanked LRWS for the water and restrooms provided. The town received a demolition grant.
- C. Town of Hampton- The town thanked LRWS for the restroom and misting tent. It was another successful Watermelon Festival. The town will be working on the landscaping downtown.
- D. Town of Varnville- Not in attendance.
- E. Town of Yemassee- The police department is coming along very well. Preparations for the Shrimp Festival have begun. A new carnival company has agreed to set up for the festival at no cost to the town. The Pine St and Lacey St development is making process.
- F. Hampton County- The County Council approved the budget. A pay increase of \$2 per hour and computer upgrades were included in this new budget.

**7. Old Business**

- A) Questions from Member Towns concerning Draft Ordinance for Consistency of Water and Sewer Ordinances across Member Towns

**8. New Business**

- A) Resolution 2025-09 Contract Award for Construction of Water Main Improvements Along a Portion of Highway 68; and Other Matters Related Thereto

Moved by David Paul Murray, seconded by Robert Brown to approve Resolution 2025-09 Contract Award for Construction of Water Main Improvements Along a Portion of Highway 68; and Other Matters Related Thereto . Motion carried unanimously.

9. **Public Comments**

None

10. **Adjournment**

Moved by Robert Brown, seconded by David Paul Murray to adjourn the meeting. Motion carried unanimously. The meeting then adjourned at 5:15 pm.

*Respectfully submitted by Sara Craven.*