



The Lowcountry Regional Water System Commission held its monthly meeting at 1:00 pm on Tuesday, August 26, 2025, in the large conference room at the Hampton County Administrative Center in the Town of Hampton, 200 Jackson Avenue East, Hampton South Carolina. All meetings are open to the public (except for information, if any, to be discussed in Executive Sessions) and all interested parties are invited to attend.

**Commission Present:** Rocky Hudson, Brunson  
Mayor Robert Brown, Hampton  
Mayor Nat Shaffer, Varnville  
Dennis Thompson Jr, Hampton County

**Officers Present:** Brian Burgess, General Manager  
Sara Craven, Secretary  
Marlene Marchyshyn, Treasurer  
Kari Foy, Engineer  
Sam Baker, Wastewater Treatment

**Visitors Present:** Angelia Johnson, USDA RD Representative  
Liz Hager, Town of Hampton Alternate Commissioner

**Quorum Met:** Yes

**1. Call to Order**

Chairman Rocky Hudson called the meeting to order at 1:02 pm.

**2. Invocation and Pledge of Allegiance**

Dennis Thompson Jr gave the invocation.

Pledge of Allegiance - Conducted by all.

**3. FOIA Compliance Report**

As required by the Code of Laws of South Carolina, notice of this LRWS Commission meeting was posted prominently in the Commission's offices at least twenty-four hours in advance. Additionally, the local news media and all individuals requesting notifications of LRWS Commission meetings were informed of the meeting's time, date, and location. They received a copy of the agenda at least twenty-four hours before this meeting.

**4. Approval of Minutes**

Moved by Robert Brown and seconded by Nat Shaffer to approve the July 29, 2025, minutes. The motion carried.

**5. Reports:**

A. Financial Report—Marlene provided the financial report for July.

B. Manager's Report- Brian stated that he was busy working on the budget for 2025-2026.

(Staff Reports)

- (1) Human Resource Manager's Report
  - a. Marlene provided the work hours for July. She mentioned that we had an employee quit in Blake's department.
- (2) Billing Manager's Report
  - a. Sara provided the billing numbers for July in the operations report.
- (3) Engineer's Report
  - a. Kari went over the progress of ongoing projects.
    - i. The contractor is completing the punch list for the Brunson WWTP Project.
    - ii. The bid date is set for October 2, 2025, for the Yemassee WWTP Project.
    - iii. The rebid date for the Yemassee Water and Sewer project will be September 23, 2025.
    - iv. The pedestal construction is underway for the new elevated tank in the Industrial Park.
- (4) Field Operations Manager's Report
  - a. Brian informed everyone that a contractor hit a water line on Jackson St Ext. Kari and the field crew worked until 1:00 am to repair it. The water loss for this incident was about 500,000 gals.
- (5) Treatment Operations Manager's Report
  - a. Sam provided a report that shows water production, wastewater treated and lab tests that were done. We are still doing the surveillance samples for the health department.

#### **6. System Member Commissioners Reports**

A. Town of Brunson- Rocky commended the town's public works department for their hard work. The town installed a blue light tower, which has an emergency telephone. The town's employees created a charging station by using solar panels and a picnic table. This will give everyone a place to charge cell phones and tablets. The basketball court was delayed but should begin in the next few weeks. The town is pleased to announce the return of the Hampton County Fair. Karen is working hard to put this event together. This event will be October 23<sup>rd</sup>-25<sup>th</sup>. There will be concerts, food vendors and contests.

B. Town of Gifford- Not in attendance

C. Town of Hampton- The town employees are busy keeping the grass cut. They have also begun to inspect the Christmas decorations.

D. Town of Varnville- The town will be holding elections soon. The public works department is short-staffed at the moment, which keeps the employees busy.

E. Town of Yemassee- Not in attendance.

F. Hampton County- The county has approved a \$2,000 grant for the Hampton County Fair. The Tiger St Project was approved last week. This will be an RV Park and nature trail in Estill. There will be 2 new industries coming to Estill soon. Dominion Energy will be bringing a new pipeline. This will give the County more energy for new industries.

#### **7. Old Business**

#### **8. New Business**

- a. USDA RD Representative Angelia Johnson - Resolution 2025-14 Acceptance of USDA Rural Development Letter of Conditions for a Grant Award of \$6,406,000 for the Industrial Area Water Supply Improvements & Yemassee Loop Project and Other Matters Related Thereto

Ms. Angelia Johnson went over the letter of conditions.

Moved by Nat Shaffer, seconded by Robert Brown to approve USDA RD Representative Angelia Johnson - Resolution 2025-14 Acceptance of USDA Rural Development Letter of Conditions for a Grant Award of \$6,406,000 for the Industrial Area Water Supply Improvements & Yemassee Loop Project and Other Matters Related Thereto. Motion carried unanimously.

- b. Resolution 2025-12 Acceptance of Agreement for Third Party Inspection Services for the 1,000,000 Gallon Elevated Tank Project and Other Matters Related Thereto

Moved by Robert Brown, seconded by Dennis Thompson Jr to approve Resolution 2025-12 Acceptance of Agreement for Third Party Inspection Services for the 1,000,000 Gallon Elevated Tank Project and Other Matters Related Thereto. Motion carried unanimously.

- c. Resolution 2025-13 Acceptance of 3 Year Agreement for Asset Management Software and Professional Services for Period October 2025-September 2028 and Other Matters Related Thereto

Moved by Nat Shaffer, seconded by Robert Brown to approve Resolution 2025-13 Acceptance of 3 Year Agreement for Asset Management Software and Professional Services for Period October 2025-September 2028 and Other Matters Related Thereto. The motion carried unanimously.

- d. Request for Water and Sewer Extensions Within the Southern Carolina Industrial Campus.

The Commissioners were given a draft letter written by Brian to the engineer. Brian would like to be given a master plan for the park. This would give LRWS an idea of the capacity needed for the area. The commissioners agreed to send the letter and to cc SCAI.

#### **9. Public Comments**

None

#### **10. Adjournment**

Moved by Robert Brown, seconded by Dennis Thompson Jr to adjourn the meeting. Motion carried unanimously. The meeting then adjourned at 2:06 pm.

*Respectfully submitted by Sara Craven.*